

Public Health Educator with the Missouri Immunization Coalition (MIC)

The Missouri Immunization Coalition is growing, and we are hiring for new positions! We currently have 2 openings to join our team as Public Health Educators! The Public Health Educator will be responsible for assisting in educational outreach to Missouri audiences and providing training that promotes immunization efforts. The Public Health Educator will report to the Programs Director, and will receive guidance and leadership to assist in achieving outcomes and deliverables that are identified by the MIC. The Public Health Educator will have a critical impact on the health and well-being of Missouri communities by assisting in the creation and administration of programs, events, and educational opportunities that increase immunization and education efforts across the state. The individuals will work with internal and external stakeholders to create exposure and carry out successful strategies and practices that support the mission of the MIC. If you are well organized, detail-oriented, and enjoy working in a positive environment with individuals that are making a difference across our Missouri communities, then consider applying to join our team! You can read more about the MIC on our [website!](#)

Hiring Authority/ Department: The Missouri Immunization Coalition (MIC)

Supervisor: Programs Director of the MIC

Position Title: Public Health Educator

Salary Range: \$40-50k per year - (commensurate with education & work experience)

The Public Health Educators will be responsible for the following:

- Working collaboratively with MIC Programs Director and MIC Executive Director to support the organization's mission to improve the health of Missourians by reducing the spread of vaccine-preventable diseases
- Providing statewide trainings, programs, and events that focus on COVID-19 vaccination education and administration for various audiences- healthcare providers, community members, etc.
- Educate community members on the importance of immunization efforts and immunization clinics
- Assist in creating and sharing educational and training materials to support communities, clinics, and hospitals across local, regional, or statewide populations as it relates to COVID-19 and immunizations
- Work with varying audiences and groups of stakeholders to accomplish events and programs related to immunization events or COVID-19 education
- Assist Programs Director to ensure that all Missouri stakeholders have access to education and resources as necessary related to COVID-19 and immunization
- Report to the Programs Director to ensure deliverables and outcomes are being met

The Missouri Immunization Coalition is based in the city of Columbia, but this position will be primarily remote/work from home. There are a few occasions in which the employee in this position will need to travel to parts of Missouri, or to report in-person to the Columbia/Jeff City area for work related duties, so it is suggested that interested applicants reside within the state of Missouri. This job description is not designed to cover or contain a comprehensive listing of activities, duties or

responsibilities that are required of this position. Duties, responsibilities, and activities may change, or new ones may be assigned at the Director's notice. This is a full-time position at 40 hours per week.

Qualifications:

The Missouri Immunization Coalition is willing to consider candidates with a wide variety of work & educational experiences to join our team! Below are some of the qualifications that competitive candidates would have:

- An earned bachelor's degree in an area such as Public Health, Health Sciences, Nursing, Biology, a related field, or at least 1 year of experience is required (or a combination of both)
- Certified Health Examination Specialist (CHES) certification is preferred
- Experience/understanding of public health principles and social determinants of health
- Previous experience in a public health environment or as a public health educator is desirable
- Ability to work with multiple stakeholders and individuals to meet deadlines and follow directives
- Ability to think critically and analyze data
- Consistency with meeting short and long-term goals and objectives
- Willing to work closely with MIC members and staff, and others to achieve success
- Experience with using computers and programs such as Microsoft products- Word, PowerPoint, also programs such as Adobe, Gmail, Outlook mail, etc.
- Able to maintain a professional online appearance and manner

About the organization:

The Missouri Immunization Coalition, Inc. is a new statewide nonprofit organization that was incorporated in January 2020. It is Missouri's only statewide, independent organization committed to keeping Missourians healthy through immunizations by elevating the essential role vaccinations play in reducing the spread of vaccine-preventable diseases and promoting health for all Missourians. The MIC is dedicated to keeping Missouri healthy by building awareness for vaccines, educating healthcare providers, and advocating for policies that protect all Missourians with the goal of increasing vaccination rates throughout the state. You can read more about the MIC on our [website!](#)

How To Apply:

Applicants are required to supply a current resume and cover letter to be considered. To apply, please send an email with your application materials to the Missouri Immunization Coalition at kcook@moimmunize.com.

Include the name of the position that you are applying for as the title of your email. To be considered, you will need to attach your resume and a cover letter stating your interest in the position. You can also attach any other application materials you would like to share to your email submission.

Equal Opportunity is and shall be provided for all employees and applicants for employment based on demonstrated ability and competence without unlawful discrimination on the basis of race, color, national origin, ancestry, religion, sex, pregnancy, sexual orientation, gender identity, gender expression, age, disability, protected veteran status, or any other status protected by applicable state or federal law.